

Manager Diagnostic Services

An interesting full-time vacancy has arisen at the Woolcock Institute of Medical Research (WIMR) for a Manager Diagnostic Services.

The WIMR is a world-renowned medical research institute focusing on the causes, prevention, diagnosis and treatment of respiratory disease and sleep disorders.

The position is within our Diagnostic Services Department and will be located at our new purpose-built research centre in Glebe, to which we are re-locating during May. The Diagnostic Services will include a state-of-the-art 8-bed polysomnographic unit, as well as a 6-bed long-term intensive monitoring facility.

Primary accountabilities:

- Managing the day-to-day operations of the Diagnostic Services team,
- Preparing budgets and implementing the associated financial decisions necessary to maintain the highest quality operations,
- Providing the leadership to ensure the ongoing learning and development of the Diagnostic Services staff,
- Maintaining appropriate records and data,
- Promoting the image of the Woolcock and marketing its services.

The position requires a self-motivated and organised individual who is capable of working in and leading a team on a variety of related research projects. The person appointed must have a demonstrated record of success over at least five years in clinical / sleep research and/or electrophysiology diagnostics.

Necessary too is demonstrated technical proficiency in patient management, as well as a demonstrated record of achievement in training new staff for diagnostic services.

Proficiency with MS Office, statistical software and database tools is also required.

A degree, diploma or certificate in a health related area is a must.

Remuneration will be negotiated to attract the most suitable applicant and generous salary packaging will also be offered.

- Initial enquiries can be directed to Mr George Dungan on telephone 0423 619 902 or email gdungan@woolcock.org.au.
- Applications are to be made via email to the Human Resources Officer, Mr Chris Burke chrisb@woolcock.org.au by 18th April 2008.